

COURT APPOINTED SPECIAL ADVOCATE FOR ABUSED AND NEGLECTED CHILDREN

Summary

Highly-motivated Licensed Social Worker with 7 years of experience working with children and adolescents in various environments. seeks to advocate, connect and collaborate with individuals and their families to help them overcome barriers that affect their daily life.

Highlights

- Emergency response training
- Suicide risk assessments
- Basic Cardiac Life Support (BCLS) Certified
- Case management
- Excellent in organization and documentation
- Creating and following treatment plans
- Collaborative
- Culturally competent

Experience

September 2013 to Current

Company Name City , State Court appointed special advocate for abused and neglected children

- Collaborated with Guardian ad Litem's, Child protective service workers, Mental health professionals, teachers and parents
- Maintained monthly contact with my client and their families.
- Evaluated and addressed individual client needs and concerns.
- Wrote court reports and case plans
- Maintained thorough case history records and wrote detailed reports.
- Managed caseloads and acted as an advocate for client rights..

February 2013 to Current

Company Name City , State Emergency Medical Technician and Social Worker volunteer

- Assist with community public education
- Support prevention efforts
- Assist with local and major disasters
- Attend trainings and education seminars

September 2015 to May 2015

Company Name City , State Social work Intern

- Semiweekly, worked under the indirect supervision of the school social worker.
- Conducted individual and group counseling and provided crisis management.
- Attended both IEP and staff meetings and worked collaboratively with teachers and parents.
- Individually created, followed and maintained intervention plans and kept detailed narrative reports of my client interactions.
- Assisted students with setting up outside resources and participated in risk assessments.
- Practiced cognitive behavioral and motivational enhancement techniques.
- Maintained a caseload of 10-15 clients, working under strict deadlines.

September 2015 to May 2015

Company Name City , State Social Worker Intern

- Once a week interned at the elementary school with the school social worker for 7 hours.
- My responsibilities included individual counseling, group counseling, creating and following treatment plans, following behavioral plans, emotional support, and attending IEP meetings.
- Presented case history material for review and discussion with other staff members.
- Evaluated and addressed individual client needs and concerns.

September 2014 to May 2015

Company Name City , State Social Work Intern

- Under the indirect supervision of the school social worker, once a week for an hour, I provided individual counseling.
- In addition I helped create personal plans of action in order for students to concentrate better while in the school environment.

January 2009 to January 2013

Company Name City , State Child Care

- Provided daily summer and after school care for a young boy who has an autism spectrum disorder
- Completed summer school and regular school assignments, visited educational and physical fitness facilities, and assisted with behavior and emotional problems.
- Designed an effective behavioral modification program

September 2011 to May 2012

Company Name City , State Hippotherapy volunteer

- Accompanied occupational therapists in guiding medically challenged children during their Hippotherapy sessions.

September 2011 to December 2011

Company Name City , State Research Intern

- Interned at Settlement Music school with a research team from West Chester University, assessing the correlation of poverty and learning.
- .Collected and maintained data.
- .Collaborated with teachers and staff around student schedules.
- .Assisted teachers with daily classroom activities.

September 2009 to August 2011

Company Name City , State Girl Scout Leader

- Effectively coordinated and led Daisy Girl Scout troops for several years and assisted them through the moving up ceremonies.
- .Created lesson and activity plans.
- .Collaborated with parents.

February 2008 to February 2010

Company Name City , State Foster care assistant

- Assisted with the care of 3 medical and special needs children, within the foster system.
- Effectively maintained and fed 2 children through a Gastrostomy tube.
- .Provided respite care for a child with autism and a heart defect

Education

2015

West Chester University

City , State Social Work

Master of Social Work

- Education in program evaluation and policy analysis
- Continuing education in Recognizing and reporting child abuse
- Cognitive Behavioral Therapy coursework
- Structural Family Therapy seminar
- Cognitive processing Therapy
- Trauma informed education
- Acceptance and Commitment Therapy

2013

West Chester University

City , State Psychology

Bachelor of arts

- **Deans List**
- **Admitted to honorary society**
- **Member of Autism Speaks U group**

2011

Delaware County Community College

City , State Psychology

Associates of Psychology

- Presidents honor list
- Admitted to honorary society

Skills

- Compassionate
- Active listener
- Experienced in working with individuals and groups
- Independent
- Strong communicator
- Knowledge of child development
- Self-Awareness
- Empathy

- Boundary Setting
- Time-management