

MANAGER ENGINEERING MANUFACTURING SYSTEMS ENGINEERING MANAGER

Summary

Personable Engineering Manager successful at building strong cross sector professional relationships. Manages large and complex projects for the heritage ES now MS sector while maintaining high team morale and energy. Skilled mentor and mediator who excels at bringing out the best in team members.

Experience

Company Name City , State Manager Engineering Manufacturing Systems Engineering Manager 08/2015

- Drafted action plans and led collaboration meetings with functional organization executives to review project status and proposed changes.
- Collaborated with cross-functional teams to draft project schedules and plans.
- Manage a team of 8 direct Manufacturing Systems Engineering (MSE) leads within the Manufacturing Engineering (ME) organization that are responsible for developing, maintaining, and integrating web tools to be used by manufacturing, engineering, and business systems and processes.
- Provide tactical and strategic IT leadership and coordination for Manufacturing System Engineering tools products, processes, applications and technology.
- Support the Manufacturing Engineering directorate with IT activities including strategy development, budget and cost management, product and service acquisition and delivery, teaming relationships and communication activities thereby ensuring timely and cost effective delivery and customer satisfaction.

Company Name City , State Manager Engineering Process Initiatives Manager 04/2015 to 08/2015

- Managed a team of 15 direct and dotted line sector-wide process leads with an operating budget of \$5M within the Engineering, Manufacturing, & Logistics (EM&L) Process Initiatives (PI) organization that are responsible for integrating sector-wide engineering and business processes.
- Coordinate process efforts across the sector and facilitate collaboration for consistent, compliant and affordable processes consistent with CMMI and ISSO standards.
- Governed the sector wide development and migration efforts from SharePoint 2010 to SharePoint 2013 for Engineering, Manufacturing, & Logistics (EM&L).
- Efforts include defining scope of work, financial planning, governance, strategic planning and delivery.
- Manage all aspects of the project plan for successful phased migrations using distributed resources.
- Worked closely with the Enterprise Shared Services team (ESS) to streamline migration plans, communications, and training material for the Electronic Systems (ES) sector for SharePoint 2013.

Company Name City , State Manager Engineering Process Manager 04/2014 to 04/2015

- Managed a team of six sector-wide process leads with an operating budget of \$2M within the Engineering, Manufacturing, & Logistics (EM&L) Process Initiatives (PI) organization who are responsible for integrating sector-wide engineering and business processes.
- Coordinate process efforts across the Engineering East organization and facilitate collaboration for consistent, compliant and affordable processes consistent with CMMI and ISSO standards.
- Defined and coordinated sector-wide migration efforts for SharePoint 2007 to SharePoint 2010.
- Efforts include defining scope of work, financial planning, governance, strategic planning and delivery.
- Managed all aspects of the project plan for successful phased migrations using distributed resources.
- Directed sector wide implementations of knowledge transfer/sharing projects in SharePoint 2010 to include the Reuse Library, Lessons Learned, and Idea Exchange.
- Champion existing projects; moving them forward by encouraging innovation, communication, and adoption; as well as developing teams for new projects.
- Developed and administered sector wide training classes for SharePoint 2010.
- Delivery includes campus-based and virtually led SharePoint classes containing 15 participants per class.

Company Name City , State Business Process Analyst 12/2012 to 04/2014

- Planned, monitored, and tracked assigned change request progress for quarterly software development lifecycle release schedules.
- Proactively identify and resolve issues, escalate problems, and facilitate cross-team coordination in support of the Medicare Beneficiary Database Suite of Systems (MBDSS), under the direction of the Centers for Medicare and Medicaid Services (CMS) as well as the Social Security Administration (SSA).
- Served as a primary resource for interfacing with end users, Information Technology (ITS) staff, and stakeholders to develop and manage requirements for mission-critical systems and business needs.
- Articulated written and oral requirements with CMS leaders, subject matter experts, and business partners.
- Participated in process improvement development for monitoring program progress, intervention, and problem solving to meet productivity, quality, customer-satisfaction goals, and Northrop Grumman strategic objectives.
- Received the October 2013 Northrop Grumman MBDSS Shout Out Award for managing a complex and difficult change request using strong organizational and leadership skills, providing technical support and creative solutions to ensure the work remained on target.

Company Name City , State Requirements Manager 04/2011 to 11/2012

- Oversaw various IT system development processes to implement the Cultural Knowledge Consortium (CKC) enterprise web based portal solution.
- This effort was under the general direction of Army TRADOC G2 with a budget of 3.6mil.
- Maintained continuous alignment of the CKC IT project scope with strategic CKC program business objectives, and make recommendations to modify the program to enhance effectiveness toward the business result or strategic intent in support of the organizational mission.
- Identified CKC technical and program specific requirements while building credibility, establishing rapport, and maintaining communication with stakeholders at multiple levels, including those external to the organization through the development of the CKC Project Charter, Project Plan and Functional Requirements Documentation.
- Presented periodic dashboard reports on the current IT project, future collaboration opportunities and client issues on the CKCs enterprise web based technical solution to Army TRADOC G2 leadership.

Company Name City , State Applications Specialist 08/2009 to 02/2011

- Delivered IT support for the physician practice management tool Epic.
- Managing system conversions, deployment, performance tuning, and monitoring of Epic Summer 2009 from Epic Spring 2007.
- Performed organizational business and systems analysis to properly document workflows and execute training plans.
- Review documentation for validity/completeness, authored and participated in overall project documentation for Electronic Health Records.
- Gathered and assessed needs from internal business units; recommended solutions to resolve issues (e.g., process workflow, printing issues, and access options); and tested functional specifications for Epic.
- Worked in partnership with multiple departments, management teams, physicians, and personnel in the use of business and clinical information systems across the organization while incorporating Electronic Health Record technology.

Company Name City , State Business Systems Analyst 01/2009 to 08/2009

- Managed a multifunctional team of employees who provided short term SDLC analysis, design, coding, and testing for a centrally hosted web solution application for the Norfolk Naval Shipyard while implementing CMMI level 3 best practices.
- Served as the Process and Product Quality Assurance Auditor (PPQA) and Metrics Coordinator.
- Responsibilities included implementing the PPQA process on the team by developing the audit plan, executing audits, documenting non compliances and following up on open noncompliance actions.
- Collaborated with user representatives from public shipyards and NAVSEA 04X sponsor to research solution alternatives, define requirements for the conversion of the NWEPS application to a web based business intelligence application which included Earned Value Management, Strategic Workload Forecasting, Human Resource Management and Quality Performance modules.

Company Name City , State Information Architect 08/1996 to 01/2009

- Governed focus groups and cross functional project teams to resolve functional and technical processes with the implementation of qualitative and quantitative decision support programs for a managed care organization.
- Automated manual processes to drive gains in data tracking/accuracy, workgroup efficiency and profitability.
- Through the use and creation of dashboards and ad-hoc reports using MS Access, Excel, and Cognos, data management strategies were implemented that transformed the Medicaid health plan data into actionable information for improving clinical and financial outcomes with significant ROI's.
- This process netted an additional \$690k in capitation revenue for fiscal year 2009.
- Evaluated and supported development, integration, and implementation of automated business intelligence information systems such as Cognos and SAS for Medicaid health plan data through the use of database design, modeling, and management developed streamlined procedures that decreased labor time and eliminated redundancies in data management which generated a cost savings of \$6K for Fiscal Year 2009.
- Created a process for use by external Medicare auditors that resulted in cost avoidance for Optima Health -Government Programs, which generated a savings between \$40K and \$125K in 2009 due to internal vendor review and consulting.

Education

Masters of Business Administration : Project Management 2011 NOVA SOUTHEASTERN UNIVERSITY DISS, Attending BRENAU UNIVERSITY , City , State , US

Project Management

Bachelor of Science : Management Information Systems 2008 NORFOLK STATE UNIVERSITY , City , State , US

Management Information Systems

Associate of Science : Business Administration 2002 TIDEWATER COMMUNITY COLLEGE , City , State , US

Business Administration

Skills

Adobe Captivate, Blackboard, Business Objects, Clarity, Cerner, DOORS, eCHIMP, Eclipsys, EHRs, EPIC, HBOC, MACESS, IDX, I-MAX

FACET, HEAT, SQL Server 2005, Cognos, ER/Studio, Mini-tab, Oracle, SAS, SharePoint Foundation 2007/2010, SPSS, and pcAnywhere.

User Level:

Advanced user of the Microsoft Office suite of software packages to include: Excel, Word, One Note, Outlook, Power Point, Project, SharePoint, and Visio.