

## GARDEN ASSOCIATE

### Summary

Dedicated Customer Service Representative motivated to maintain customer satisfaction and contribute to company success. Â

### Highlights

- Exceptional customer service
- Bilingual in [Spanish]
- Sales expertise
- Reliable
- Strong work ethic
- Team player
- Excellent communication skills
- Flexible

### Accomplishments

Best Cashier in District award

3 Homer awards received for good customer skills/going above and beyond on basic job expectations.

### Experience

02/2010 to 09/2013

Garden Associate Company Name 1/4 City , State

- Helped customers select products that best fit their personal needs.
- Maintained visually appealing displays for the entire store.
- Built customer confidence by actively listening to their concerns and giving appropriate feedback.
- stocked shelves and carried merchandise out on the floor for customers.

06/2009 to 12/2010

Construction Worker Company Name 1/4 City , State

- Cleaned all construction areas to avoid hazards.
- Removed old roofing materials.
- Performed heavy labor such as ditch digging, paving and hauling.
- Continually cleaned work areas and equipment.

06/2006 to 06/2008

Cashier Company Name 1/4 City , State

- Took necessary steps to meet customer needs and effectively resolve food or service issues.
- Received orders, processed payments and responded to guest concerns.
- Recorded customer orders and repeated them back in a clear manner.
- Resolved guest complaints promptly and professionally.
- Served orders to customers at windows, counters and tables.

### Community Service

Volunteer, Samaritan Community Center-2012

### Education

2010

GED Bentonville High School 1/4 City , State

### Skills

Computer skills: Windows, XP, PowerPoint, Microsoft Word, Excel, Outlook, Internet research