

## LICENSE CONTRACTOR

### Summary

Detail-oriented specializing in Residential and Commercial construction with sales and professional development experience with more than 30 years of expertise in all facets of the construction industry. Verifiable track record for successful completion of multi-million dollar projects that consist of high rises located in the Las Vegas and Chicago downtown areas through coordinating trades, developing partnerships, and building positive rapport with architects, engineers, local officials, vendors and clients while maintaining costs. Well verse in contract negotiation , project budget , impending designs issues, document preparation, building code regulations, material procurement, and site management through certification of occupancy .

### Areas of Expertise Include: Â

- \*leadership & Team Building \* Quality Control Management
- \*Permits & Building Codes \* Workplace Safety & Compliance
- \*Construction Planning & Scheduling \*Organization & Time Management
- \*Critical Path Project management \* Vendor & Materials Management
- \*Budget Analysis \* Estimating Job Cost

### Highlights

- Knowledge of and experience working with Paint
- Experience with various hand and power tools and heavy equipment
- Skid steer Loader, Meg-roller and forklift
- Experience working on high-rises, deep tunnel, bridges, roofs, porches(concrete/wood) Drywall, trim work, windows, cabinets, hardwood floors, ceramic, vinyl, acoustical ceilings, train-tracks, houses, foundations, docks, water-mains, sidewalk, plumbing, HVAC, electrical
- Software
- MS Office Proficient
- Concrete estimation
- Superb management skills
- Project budgeting
- Cost control

### Experience

#### License Contractor

January 2011 to February 2016 Company Name 1/4 City , State

- Led the planning, budgeting and direction of all construction projects.
- Managed projects such as painters, carpenters, labors, electricians, plumbers, and HVAC installers
- Responsible for runoff and ordering of materials
- Managed time and payroll for 20 plus employees
- Analyze and interpret blueprints for projects to insure quality of work.
- Qualified competitive subcontractor bids prior to execution of contracts.
- Carefully coordinated plans and specs using marketing programming standards.
- Facilitated processing of RFI's, submittals and samples among the general contractor's consultants.
- Managed the rights of way, easement and dedication processes.
- Educated general contractor personnel on the quality standards throughout the construction process.
- Managed a team of 20 onsite general contractors for over 5 years.
- Obtained notices of completion and compliance certifications from all of the construction administration consultants.
- Reviewed and investigated Proposed Change Order Requests (PCOR).
- Stayed consistent with project schedules and plans for all FFE installations.
- Submitted all project closeout documents in accordance with the contract. Assigned projects and tasks to employees based on their competencies and specialties.
- Followed through with competent execution of project plans by providing proper tools and equipment to all construction personnel.
- Performed construction site pre-inspections and coordinated post-construction audits.
- Monitored the safety of all construction activities, making on-site personnel safety the top priority.

#### Foreman

January 2008 to January 2011 Company Name 1/4 City , State

- Interface with various contractors, owners and regulatory advocates to determine appropriate project handling.
- Managed 25 plus employees.
- Experience in understanding internal business strategies to develop working knowledge of industry practices.
- Analyze and interpret new M&P related to all guidelines inquires.
- Led and managed resolution of all issues during project construction and commissioning phases.
- Acted as the liaison with company safety representatives to promote awareness and understanding of safety protocols.
- Proficiently used the Incident and Issues Tracking (IIT) system to document all onsite issues.
- Properly maintained all onsite equipment and vehicles.

#### Foreman

January 2004 to January 2008 Company Name i¼ City , State

- Work with surveyors and engineers for site layout
- Placed orders for projects and maintain stock levels Managed 35 plus employees
- Prepare and maintain reports regarding day to day operations
- Ability to build strong working relationship both internally and external.
- Assisted the project manager with bidding new jobs and projects
- Managed a team of 35 on-site general contractors .
- Assigned projects and tasks to employees based on their competencies and specialties.
- Accurately provided status information on project progress to the project management.

Carpenter Foreman

January 1987 to January 2004 Company Name i¼ City , State

- Work with surveyors
- Managed Safety environment
- Blueprint reading
- Maintain stock level
- Effectively managed a diverse crew of 35 with time and payroll

Education

Engineer Chicago State University i¼ City , State , USA

High School Diploma Leesville H.S. i¼ City , State

Skills

30 years in construction industry

Fast learner

Committed team player strong in consistently meeting and exceeding business and performance goals

Ability to work independently

OSHA certified