

CAREER SENIOR EXECUTIVE SERVICE MEMBER / DIRECTOR FINANCE, SYSTEMS AND BUDGET GROUP

Executive Profile

Accomplished, highly respected executive with extensive public and private sector health care and financial management experience. Proven ability to lead and mentor large and diverse teams; build and maintain relationships that transcend corporate, cultural, and geographic boundaries; and improve systems and processes to increase productivity, profitability, and customer satisfaction. Excels in driving positive change and managing in ambiguous and transitional environments. P&L Policy Development Change Management Strategic Planning Process Reengineering Profit Building Negotiations Restructuring Startup & Transitional Environments People & Project Management

Skill Highlights

- Leadership/communication skills
- Project management
- Business operations organization
- Client account management
- Human resources
- Budgeting expertise
- Negotiations expert
- Employee relations
- Customer-oriented

Core Accomplishments

Project Management:

Project Management:

Operations Management:

Staff Development:

- Launched well-received program of professional development courses for all staff.
- Mentored and coached employees resulting in a 12% increase in productivity.
- Managed [operation] .
- Handled all functions related to [program] .
- Initiated [project] which resulted in [positive outcome] .

Human Resources:

- Spearheaded new [program] program which increased retention.
- Initiated [project] which resulted in [positive outcome] .

Human Resources:

- Spearheaded new [program] program which increased retention.

Professional Experience

Company Name City , State CAREER SENIOR EXECUTIVE SERVICE MEMBER / DIRECTOR FINANCE, SYSTEMS AND BUDGET GROUP 01/2004 to 01/2012

- Federal agency responsible for Medicare, Medicaid, the State Children's Health Insurance Program (SCHIP), and health insurance portability standards. Oversee financial and information technology operations for Medicaid and the State Children's Health Insurance Program (SCHIP).
- Develop and administer budgets and supporting documentation; coordinate financial, survey, and certification issues with the Office of Financial Management, Center for Medicaid and State Operations (CMSO) Groups, and other state and federal agencies.
- Create policies and procedures; monitor and reconcile state expenditure and monthly accounting reports; issue quarterly Medicaid and SCHIP grant awards.
- Lead system enhancements, application development, and quality improvement activities; review and certify State Medicaid Management Information Systems (MMIS).
- Collect data for the Medicaid Drug Rebate Program; survey and certify health care providers and suppliers.
- Ensure Medicaid PART and GPRA compliance with annual performance budget; represent Medicaid in development of National Electronic Data Interchange Standards.
- Provide technical guidance for Medicaid Statistical Information and Federal Upper Limits systems; coordinate Medicaid fraud and abuse investigations.
- Administer annual operating budgets of \$100 million and up; participate in administering the \$300 billion federal/state Medicaid program.
- Supervise up to 125 employees.
- Enabled seniors to receive prescription drug benefits for the first time by implementing services mandated by the 2003 Medicare Prescription Drug Improvement and Modernization Act (MMA).
- Led multiple initiatives to improve fiscal responsibility, including: MMA Phase-down State Contribution (the basis for \$8 billion in annual state Part D payments), in which states return funds to the federal government for citizens with dual eligibility for Medicaid and Medicare.
- The addition of 100 auditors in 10 regional offices to educate states employees about Medicaid policies and monitor related spending.
- Automation of the Medicaid drug rebate program as part of the 2005 Deficit Reduction Act (DRA), facilitating rebate calculations for states and more than 400 drug manufacturers.
- Enhanced operations and positioned agency for additional efficiency with: Adoption of the 2009 American Reinvestment Act (ARRA), which paves the way for the use of electronic health records throughout the nation's health care system.
- Development of an IT strategy designed to standardize the technical environment and educate Medicaid Directors and state CIOs/CTOs about enterprise architecture.

- The federal government contributes \$3.5 billion annually to state system development.).

Company Name City , State VICE PRESIDENT & MANAGING DIRECTOR 01/1996 to 01/2002

- Global credit insurer and Allianz subsidiary with 6,000+ employees in more than 50 countries Developed, documented, and implemented credit policies, procedures, and practices.
- Created a risk rating system and trained managers from Belgium, England, France, Italy, Spain, Mexico, Brazil, Hong Kong, Singapore and Shanghai to use it effectively.
- Managed P&L for all satellite offices in the U.S., Canada, and Mexico, as well as information budgets for Europe, Hong Kong, Singapore, and Shanghai.
- Supervised 67-person professional and administrative staff and provided calm and stable leadership through three ownership changes.
- Turned a \$40 million corporate loss into \$5 million pretax profit in one year by restructuring and repositioning an international company for dynamic and profitable expansion in the U.S.
- Reduced risk by more than \$674 million while developing a \$2 billion export portfolio.
- Eliminated \$500,000 in annual expense by renegotiating contracts.
- Salvaged an underperforming operation by: Redirecting corporate focus to reinsurance and adequate capitalization.
- Separating sales and risk management to eliminate inherent conflicts of interest.

Company Name City , State Vice President & Divisional Credit Officer

Company Name State Owner

Education

MBA Fairleigh Dickinson University , City , State

BS : Finance & Insurance University Of Rhode Island , City , State Finance & Insurance

Skills

accounting, administrative, application development, agency, Automation, benefits, budgets, budget, contracts, credit, documentation, Electronic Data Interchange, electronic health records, financial, Financial Management, focus, funds, government, information technology, Insurance, IT strategy, leadership, Office, Management Information Systems, enterprise, policies, profit, quality improvement, risk management, sales