

IT COMPLIANCE AUDITOR

Career Overview

I offer 15 years' experience in various areas of the Information Technology Field. Including five years experience installing, configuring, and troubleshooting computer software and hardware problems. Five years of experience managing software licenses/compliance, coordinating purchases of major projects and volume license contract negotiations. Five years of experience as an IT Compliance Auditor in which I executed PCI/SOX Audits and provided corporate governance.

Qualifications

- Certified Software Manager (CSM) (SIIA)
- Certified Information Security Auditor
- ISACA, License 1191038 Current
- MCP-Windows 2000 MCP ID 2797345
- 2000 Server Administration
- Network Infrastructure
- AFFILIATIONS
- Information Systems Audit and Control Association (ISACA)
- Software Information Industry Association (SIIA)

Work Experience

IT Compliance Auditor 01/2010 to Current Company Name City , State

- Provide value-added control assurance/governance as it relates to security, e-commerce and industry compliance requirements and controls.
- Liaise with Information Technology and Operations areas to proactively assess security policy compliance and monitor risk Coordinate external/3rd party auditors, including PCI DSS, SAS 70, Record Retention, and Business Process Improvement reviews Manage internal IT audit engagements including: system platform audits, PCI Compliance Readiness reviews, IT Risk Assessments, change management, and business process control assurance Manage security control assessments of Payment Systems for merchant boarding and settlement of funds.
- Coordinate and perform compliance audits in accordance to the information protection, data asset and threat provisions under the Sarbanes-Oxley Acts.
- Coordinate with Incident Response teams for post-event diagnosis, investigation and documentation.
- Evaluate information protection governance framework against ITIL, FFIEC, and COBIT best practices.
- Provide effective project(audit) guidance and leadership to team members and management as it relates to data security and industry compliance Assisted to implement policies on information asset protection, operating system platform security, network security, and acceptable computing resource use Coordinated with the business organizations to ensure the implementation of proper controls and maximum security with a minimum impact to functionality or purpose Performed information security risk assessments and compliance audits for information security processes regarding AS/400,AIX , Windows Evaluated AS/400 system security values, UNIX system security files, RACF SETROPTS parameters, Windows user and workstation policy settings, firewall rule-set parameters, and router configuration files.
- Evaluated network vulnerability, malware, and port uses Monitored compliance with the organization's information security policies and procedures among employees, contractors, alliances, and other third parties.
- Assisted in the creation of the roles and responsibilities matrix for SAP user profiles and authorities based on functional groupings Performed the IT audit portion of the internal audit department Annual Plan.
- Execute those audits, activities, projects, and special services to fulfill Annual Plan commitments.
- Performed hands-on analysis of multi-platform and application security.
- Ensure all IT policy and procedures are documented and updated according to regulatory standards, deadlines are met, approvals obtained, guidelines followed, repository usage understood, and repository / system of record up-to-date as defined by the IT Governance program Interfaces with internal and external requestors as an escalated point and reviews IT artifacts for completeness and satisfaction for the delivery of quality services regarding important issues / priorities, and deadline-sensitive information.

MIS Technology & Procurement Analyst 06/2005 to Current Company Name City , State

- Incorporated corporate wide procedure for ordering software so that every order is tied to a license, a purchase order and an install point.
- Instituted stricter software installation procedures to help insure only licensed software is installed on a company computer.
- Incorporated additional Software Media Control Retired obsolete workstations and software packages by implementing a PC Refresh Program and Standardizing software titles.
- Created a software inventory repository utilizing Microsoft's Share Point Responsible for managing all technology purchases and licensing activities.
- Centralized and streamlined the technology purchasing activities across JAG to improve speed, reduce costs, and ensure proper record keeping of all fixed assets and software licensing.
- Maintained License Compliance for our International and Domestic offices Created and enforced Security policies, Procurement policies and Compliance policies Configured Triactive discovery tool, performed software metering and other tasks Negotiated million dollar contracts with vendors such as IBM, Microsoft, McAfee, Symantec etc.
- Lead contact on a Multi-Million dollar SIIA software Audit in which I saved the company 9.2 million dollars.

PC/LAN Support Specialist 01/2000 to 06/2005 Company Name City , State

- Configured and troubleshot Internet connectivity and network related issues via TCP/IP, DNS, WINS, DHCP, and SMTP on Windows machines Trained new employees on how to install, configure, and troubleshoot customer equipment.
- Familiar with trouble ticketing system (Magic) in support of tracking customer problems and corrections.
- Serviced, configured, upgraded, and repaired Compaq and HP computer equipment.
- Supported Office 97/2000/XP, Outlook 97/98/2000, Adobe Acrobat, Internet Explorer, IBM AS400 Client Access and other end user "shrink wrap" applications along with many homegrown applications.
- Instructed remote users on how to configure their machines for remote access use, and supported VPN for remote access.
- Handled remote access issues such as connectivity, modem, and token authentication issues.
- Familiar with HP Print Server Appliances and HP Jet Admin Created required Domain, Email and Novell user accounts KIX scripting Lead tech on Novell migration to Windows servers Managed Moves/Addds/Changes of Customers and hardware Worked with Symantec Ghost to perform larger roll outs and create a company-wide standard image Worked with Remote Control Software such as DameWare Utilities and VNC Viewer.
- Installed, configured and supported blackberry's Performed file restores and system backups using CA ArcServe.

Education and Training

Certificate of Completion -MSCE Prep Course 2003 New Wave Technology

Associate Degree : Networking Technology 2003 Bucks County Community College Networking Technology

Skills

Adobe Acrobat, AIX, ArcServe, AS/400, AS400, business process, Business Process Improvement, change management, Compaq, CA, hardware, contracts, Client, delivery, DHCP, diagnosis, DNS, documentation, e-commerce, Email, firewall, fixed assets, functional, funds, Ghost, HP, IBM, image, Information Security, Information Systems, Information Technology, Internet connectivity, Internet Explorer, inventory, ITIL, KIX, leadership, Magic, managing, McAfee, Access, MCP, Office 97, Outlook 97, Windows, Windows 2000, 2000, 98, migration, modem, network security, Network, Novell, operating system, PCI, policies, processes, Procurement, purchasing, quality, RACF, record keeping, router, SAP, Sarbanes-Oxley, SAS, servers, scripting, SMTP, software installation, Symantec, TCP/IP, troubleshoot, UNIX system, Utilities, VPN