

IT MANAGEMENT

Career Overview

Detail-oriented professional with extensive Information Technology experience in hardware and software troubleshooting/management. With additional experience in networking, task automation, server technologies, digital graphic design, client + server side programming technologies and popular industry software packages including Microsoft Office and Adobe Creative Suite.

Qualifications

Education and certificates Troubleshooting q CompTIA A+ certified (2012) q Advanced troubleshooting q CompTIA Net+ certification class q Virus and spyware removal q MCSA certification class q Computer diagnostics and repair q Web Development I + II class q Gaming console repair and q Digital media manipulation class modification q Java programming class q Mobile device repair q Hardware support and Programming and Web troubleshooting q HTML - HTML5 q Optimizing and performance tuning q XML q Audio and video technologies q CSS - CSS3 q Medical technology installation and q JavaScript troubleshooting q Command Line q Java Management q ActionScript q Hardware and software upgrade q PHP planning q Database servers q Documentation q Android mobile application q Organization development q Multi-project priority management q Content Management Systems (CMS) Operating Systems q Website enhancement q Windows 95 - 8 q Storyboarding q Windows Server 2003 - 8 q Search Engine Optimization (SEO) q Windows Phone 7.0 - 8.0 q Social Media and marketing q Multiple Linux Distributions q Ubuntu 10.04 LTS - 12.10 Networking q Android 1.0 - 4.0.4 q Cloud computing q Mac OS X v10.0 - v10.8 q Server management q IOS 1.0 - 6.1 q Active directory q Remote connection technologies Programs q Proficiency in numerous protocols q Microsoft Office 2010 including TCP/IP q Small business management q Information security software (client and server) q Wireless technologies q Adobe Creative Suite 5 q Telephony technologies q Wiring and Network engineering Graphics and Media q Photo enhancing Electronics q Brochure and newsletter formatting q Electronic circuits and components q Audio and video editing q Circuit diagrams and Prototyping q Logo and business card q Logic, electronic and computational algorithms q Electromagnetisms and waves q Quantum particle mechanics q As well as many miscellaneous IT q Energy and electrical alternatives skills. (Solar)

Accomplishments

- Rebuilt a client's website from the ground up and increased monthly hits from 3422 to 40884 in a matter of a few months.
- Designed, priced, built, and installed a complete information system upgrade for a client; including networking devices, wiring, client computers, server and software.
- Diagrammed, prototyped, and assembled a portable USB phone charger outputting optimal voltage and amperage, with circuits and components small enough to all fit in an Altoids tin.
- It allows next to unlimited portable phone charging due to the device itself being recharged by a small solar panel on the top.
- Automated and streamlined daily office tasks for client using Batch Scripting.
- Troubleshot medical technology including X-ray machines and medical industry client and server software (Eaglesoft).
- Information Technology project management experience.
- Programmed a cloud storage website allowing a client access to a shared home network drive from any browser, anywhere.
- It includes security login, uploading and downloading.

Work Experience

IT management

March 2012 to November 2012 Company Name 1/4 City , State

- In charge of planning, budgeting, and executing all IT projects. In addition to office troubleshooting, building/managing the company website and designing/updating the business's electronic newsletter.

Information Technology Consultant

July 2011 to February 2012 Company Name 1/4 State

- Contracted IT consulting work from client computer repair to network expansion.

May 2011 to July 2011 Company Name 1/4 City , State

- In charge of company website management, social media administration, as well as assisting in administrative tasks.

Education and Training

Associate of Science : Information Technology , 2014 Lyons Township 1/4 City , State , United States Information Technology

High School Diploma General Education

Coursework in computer science all 4 years GPA: Diamond Achievement Academic award * Honor Roll Diamond Achievement Academic award * Honor Roll

Skills

A+ certified, ActionScript, Active directory, administrative, Adobe Creative Suite 5, Photo, Audio, Brochure, budgeting, business management, client and server, CMS, Hardware, computer repair, consulting, Content Management, CSS, CSS3, client, Database, designing, Documentation, Electronics, XML, Graphics, Hardware support, HTML, HTML5, PHP, Information security, Java, Java programming, JavaScript, Linux, Logic, Logo, Mac OS, managing, marketing, Medical technology, Microsoft Office, office, Windows, Windows 95, Network engineering, network, Networking, newsletter, Operating Systems, Organization development, Programming, protocols, Prototyping, Search Engine Optimization, servers, Storyboarding, TCP/IP, Telephony, Phone 7.0, Troubleshooting, upgrade, video, video editing, Web Development I, Website, website management, Windows Server, Wiring