

HR BUSINESS PARTNER II

Summary

To obtain a position in the Human Resources field where I can utilize proven people-oriented skills to develop and promote a positive work environment. This position would leverage my professional experiences and job knowledge to enable me to make an immediate contribution to the organization; while providing me with a challenging work environment that will allow me to continue to learn and grow.

Core Competencies

- Human Capital Planning
- Employee Engagement
- Change Leadership
- Project Management
- Hiring and retention
- Training and development
- Performance management strategies

Experience

12/2002 - Current

Company Name 1/4 City , State HR Business Partner II

- Experienced HR professional with successful career in banking, operation/procedural development, and administration.
- Excel at interfacing with employees at all levels to ensure organizational goals are attained.
- I support the South Florida Retail LOB (Approx 330 Employees).
- Possess excellent communication, analytical, and organizational skills.
- Support the following functions within the Retail line of business; Employee Engagement analysis and delivery (this including focus groups and listening sessions), Talent Review, organizational design, Performance and talent management cycles, and partner with learning to coordination professional skills based training registration and annual compliance training adherence, Support Market Manager and Regional Managers on all HC initiatives (Recruiting, Training, Performance, Development, Engagement, Retention).
- Excel within fast paced environments where indirect leaderships skills are the keys to success.
- An effective project manager with the skills necessary to direct, train and motivate teams to their fullest potential.
- Deposition Simplification OCM Core Team - HR Project Lead Change Leadership Series HR Total Rewards Ambassador work stream

09/1992 - 10/2002

Company Name 1/4 City , State Management

- Driving record-high sales, propelling store to improve in ranking from the time assigned to a designated store.
- Reducing turnover and benchmarking improvement in staff retention by way of employee development and morale-building programs.
- Elevating store's guest-satisfaction scores by way of swift resolution of customer issues and a strong commitment to superior customer service on all staff levels.
- Excel within highly competitive environments where leaderships skills are the keys to success.
- Growing sales and customer base while reducing overall expense to effectively manage profit margin on store's P&L.
- Positions held/Job Duties Overall Store Operations.
- Marketing, Administration, Customer Service, Human Resources, Marketing.

Regional HR Specialist

- Talent Acquisition Consultant: Mortgage Fulfillment, Consumer Collections.
- Grand Rapids Leadership Program Repossession Supervisor - Consumer Collections(Staff size 18)/ Foreclosure Supervisor - Consumer Collections (Staff size 10 Training Facilitator - Consumer Collections New Hire training (Class size 6-12) Inbound/Outbound Collections.

Education

1995

Kalamazoo & GRCC Community College

University of Phoenix BSBM : Business Management Business Management

Interests

Project SEARCH 5/3 Bank Donations Committee Chair 2010, 2011, Auction to Benefit Project SEARCH planning committee Teach a Child to Save Classroom Initiative United Way Donations Captain, Day of Caring Volunteer, Contributor. Kids Food Basket Volunteer Habitat for Humanity Volunteer 5/3 River Bank Run Runner Safety Volunteer 2002 - Present Additional Information Employee Engagement I am very passionate about employee engagement and working with teams to utilize the skill sets and assets that each team member has to offer.

Skills

Administrative Assistant, attention to detail, banking, benchmarking, Clerical, excellent communication, competitive, Consultant, Customer Service, delivery, Driving, fast, focus, Human Resources, HR, Leadership, listening, Director, Market, Marketing, Microsoft Access, Microsoft Excel, Excel, Microsoft Office, Microsoft PowerPoint, SharePoint, Microsoft Word, nursing, organizational design, organizational skills, organizational, Perioperative, profit, Project Lead, Recording, Recruiting, Retail, sales, Scheduling, Supervisor, swift, employee development

Additional Information

- Corporate Citizenship/Certifications Awards Horizon Award Recipient, ROCKS Award Recipient Six Sigma Yellow Belt Trained 2010

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