

SR. PROJECT MANAGER

Profile

Information Technology Professional with a diverse background and 10+ years of progressive experience as an experienced IT professional consistently delivering exceptional vendor solutions, third party development resources, project resources and program management results. Proven track record and experience with multiple large full-scale, full life cycle implementations, managing both functional and technical teams while provide operations and maintenance support in achieving corporate goals

Core Qualifications

- Web content management
- Business case development
- Leading execution and delivery
- Vendor management
- Contract negotiations
- Product Roadmaps
- Financial management
- Sustainable applications management
- Internal and External Communication
- Strong analytical skills
- Cross-tier components implementation
- Project management
- Information security
- Document management
- Testing
- Excellent problem solving skills
- Content management systems

Technical Skills

Skills	Experience	Total Years	Last Used
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Windows, VMWare, SQL, Mobile Development

Professional Experience

Sr. Project Manager 08/2012 to Current Company Name City , State

- Responsible for software lifecycle in the Cloud Realization group Manages multiple projects that involve planning, development of business and technical requirements, testing, deployment, and operational support of new products and features for AT&T's Cloud Services Leads cross-functional project team meetings, coordinates resources, facilitates communication with stakeholders, and drives project tasks, issues, and action items to completion or resolution Develops and manages detailed project documentation including project timelines, leadership status reports and presentations, issues logs, and meeting minutes Consults directly with clients on business goals, tools, strategy and best practices for software development Participate in consulting engagements with vendors (SOW, RFPs).
- Responsible for project discovery and planning all aspects of AT&T Cloud environment project budgets and financials Responsible for all aspects of pre-production lab planning, testing, deployment, and scheduling for AT&T Cloud Services projects.
- Manage all internal and external communications to project team members on project scope.
- Improved efficiency and process with change management, reducing network latency issues and providing increase response time to identify and fix network errors.
- Create detailed MS Project plans for project releases to tracked and meet release timeline objectives are met and avoid unplanned risks.
- Provide advice and guidance in implementing IT security policies and procedures in the development and operations of network systems, telecommunication systems, wireless (Wi-Fi) integration and security, personal computing, video-conferencing, infrastructure software and server support Create onboard processes for internal and external vendor management system Provide leadership and formulated action plans to detail roles and set clear expectations among stakeholders.
- Maintain SharePoint and Wiki sites with detailed project documentation.

Healthcare Training NCO 05/2010 to Current Company Name City , State

- Georgia army national guard Healthcare Training Non-Commissioned Officer (NCO)/68W Ensure all clinical procedures; such as physical exams, immunizations, triage, IV therapy, collection and preparation of lab samples for analysis are executed according to federal guidelines.
- Provide case management for injured soldiers Train and mentor soldiers to administer first-aid treatment and life-support care to sick or injured persons in pre-hospital setting, for 78 Troop Command, according to HIPPA guidelines.
- NREMT-B certified # E2043432 BLS Instructor certified #08130190094.

Implementation Engineering Manager Company Name City , State

- Managed 3G Engineering teams schedules and implementation of cell tower upgrades and downgrades, along with assisting in LTE projects in Atlanta metro area.
- Managed changes to scope and priority and evaluating impacts to project timelines due to unplanned changes Formulated action plans to address unforeseen delays to minimize the impact to project completion Provided leadership to project team members to ensure role clarity and expectations Developed project documentation including timelines, project meeting minutes, escalation and jeopardy notifications, and action items.
- Project execution: coordination of all activities, schedule with appropriate engineering work groups, provide regular updates using proper tools for internal and external project stakeholders.

Project Manager III 10/2011 to 04/2012 Company Name City , State

- Accountable for planning and managing Network Infrastructure projects in support of GE Technical Services Group (TSG Group)

- Accountable for planning and managing network infrastructure projects in support of GE Technical Services Group (TSG Group).
- Managed internal workgroups and resource allocations to ensure that project budgets averaging 4Mil+, risks and scope remained consistent.
- Responsible for network integration of sites acquired by GE; bringing sites up to GE standards - led up to 14 multiple PMO projects simultaneously and globally (Americas, UK, Algeria) managing resource labor/tasks, collaborating with Procurement/Sourcing to make purchases, keeping schedules/timelines, mediating project issues/risks Drove \$1mil+ technical refresh project for the Nuclear business division - switches, routers, cable/wiring, APs - project was used to define process for future tech refreshes Led multiple parallel tracks in transformative initiatives that include development and deployment of technical solutions - LAN, WAN, VLAN, WLAN, Juniper Firewalls, Cisco devices, Cisco Tandberg TelePresence, VoIP and working with local electrical companies (LEC) to install IP circuits Led firewall implementation; project consisted of analyzing network traffic and implementing lockdown policy to improve network security Day to day management and oversight of implementation and execution efforts for all TSG managed global infrastructures including - project planning, developing requirements, documentation, scheduling, communication, issue resolution and overall leadership of the engineers implementing the various tasks involved with bringing new global applications into GE's global infrastructures in the U.S., Asia/Pacific, and Europe/Middle East.
- Collaborated on 3rd party vendor installations for video network implementations Performed business analysis duties to gather preliminary requirements to work toward project-end solution Network & RCDD Engineers and Project Team.

IT Project Manager 05/2000 to 12/2009 Company Name City , State

- Managed all aspects of infrastructure/network project management needs for client base Oversaw 15+ IT projects with circuit and hardware installation.
- Acted as a liaison between both internal and external clients, and technical staff such as access delivery, provisioning and equipment vendors Eliminate duplication and simplify processes and created escalation path to eliminate/reduce delays.
- Tracked all milestones associated with project lifecycle, from pre-sales RFP advisement to post-sales turn-up scheduling and first invoice billing.
- Managed all data and wireless products, VoIP, Sprintlink Frame Relay, Frame Relay, Dedicated IP services, DSL, 3G and 4G products Managed all voice services such as knowledge of T1, T3, DSL, X.25, SIP trunking and Frame Relay services.
- Escalated when needed to ILEC and CLEC providers to ensure timely local loop delivery.

Education

Master of Business Administration 2017 WALDEN UNIVERSITY City , State

Project Management Certificate Course 2011 Clayton State University City , State

Bachelor of Business Administration : International Business Marketing 2004 American American Intercontinental University City , State

International Business Marketing

Skills

LTE, Cell Tower, LAN/WAN, Ethernet, 4G, VMware, NetApp, F5, 3G, advisement, APs, army, billing, budgets, business analysis, Business case, case management, change management, Cisco, hardware installation, network systems, consulting, Contract negotiations, client, clients, delivery, documentation, DSL, Compliance, Financial management, Firewalls, firewall, first-aid, Frame Relay, Product life cycle, SDLC full life cycle, functional, HIPPA, immunizations, Information Technology, Instructor, IP, LAN, leadership, life-support, managing, meetings, mentor, access, MS Project, SharePoint, network integration, network security, Network, policies, presentations, processes, Procurement, program management, Project Management, project planning, RFP, routers, sales, scheduling, software development, strategy, switches, T1, telecommunication, therapy, triage, upgrades, Vendor management, video, video-conferencing, Visio, VoIP, WAN, wiring, X.25,