

PRODUCTION EXCELLENCE SPECIALIST

Summary

Results-driven, skilled Quality Specialist focused on achieving success and increased productivity through improvements in quality, safety, operations, and administration. Knowledge and expertise in quality control, quality assurance, lean management, Six Sigma, and techniques and methods for improving the efficiency process of an organizations quality procedure. Highly motivated with the aptitude and tenacity to resolve challenging issues, and work productively with team members, and supervisors to accomplish the organizations future vision and goal.

Highlights

- Experienced in production scheduling
- Knowledgeable of quality control standards
- Procurement specialist
- Knowledge of 5S methodology
- Experience in value stream mapping
- Dedication to product quality
- Global and strategic sourcing
- Procedure development
- Client relationships
- Quantifiable revenue increases
- Lean manufacturing and design
- Analytical
- Cost reduction and containment
- QA/QC/Audits reports expert
- Multi-site operations
- Process improvement strategies
- Systems implementation
- Relationship building
- Microsoft Office Suite expert
- Productivity improvement specialist
- Troubleshooting and problem solving
- Market penetration

Accomplishments

Planned, directed, coordinated and assigned 14 employees to efficiently meet production requirements.

Contributed to an annual 25% increase in productivity through improvements in operations, quality, safety and administration.

Supervised and managed 14 inspectors through out 20 manufacturing factories.

Created critical KPIs to track and improve on-time delivery, customer issues and safety statistics.

Boosted customer satisfaction ratings by 100% in under 16 months.

Personally managed production activities to guarantee 100% of orders were shipped on-time .

Experience

Company Name October 2015 to January 2016 Production Excellence Specialist

City

- Knowledge and use of Operational Equipment Efficiency (OEE) in PCB manufacturing environment.
- Expertise and proficiency in LEAN Manufacturing and Six Sigma Methodologies to identify direct and analyze machine group cells for Printed Circuit Board (PCB) and electromechanical components.
- Development and optimization of OEE reports, Standard Operating Procedures (SOP), process Protocols, guidelines.
- Understanding and comprehension of the following tools: Root Cause Analysis, Value Stream Map, Process Map, Pareto Chart, Kaizen, 7 Wastes, and Statistical Process Control.

Company Name February 2014 to September 2015 Procurement and Operations Manager

City

- Developed, updated and maintained SOPs, Client Guidelines, HR and Technical Manuals and Protocols for Insight Company Managed professionally 14 employees for Insight Quality Services Asian operations and accountable for implementation of strategic objectives, developing operations strategy, planning production services and client communication Best practices and knowledge of LEAN Manufacturing systematic methods and tools to reduce waste and increase quality efficiency in Chinese manufacturing factories Successfully assisted clients on Quality Control improvements and manufacturing challenges Conducted quality control inspections all over China and supervised 14 inspectors conducting inspections for Jewelry and Electronic products.
- Assessed and trained personnel for promotion to cross-functional operations.
- Led regular stand-up meetings, events and continuous improvement projects with measurable goals.
- Developed and implemented data-based solutions in a timely manner.
- Assessed and trained personnel for promotion to cross-functional operations.
- Coordinated closely with quality control regarding products awaiting dispositions.
- Supervised production schedules, production quality and on time delivery.
- Defined manufacturing performance standards and reviewed the performance outcomes to set future targets. Identified staffing and capital needs, collected relevant data and wrote justifications for established needs.
- Diligently maintained safety and quality standards.

- Implemented root cause and corrective actions to remove production constraints and improve product quality.
- Enforced a culture of lean manufacturing and continuous improvement while providing operational leadership.
- Reviewed production orders, schedules, delivery dates and inventory levels to determine product availability.
- Trained, developed and counseled employees to develop a high performing team Completed key projects on time, on budget and with a high level of accuracy.
- Budgeted monthly departmental expenses and implemented cost controls.
- Developed and maintained strong and clear communication and rapport with plant personnel.
- Created workforce planning and development models to inform quarterly scheduling and processes.

Company Name September 2013 to January 2014 Internal Production Auditor
City

- Actively suggested operational improvements to enhance quality, improve production times and reduce costs.
- Helped achieve company goals by supporting production workers.
- Developed production tracking and quality control systems, analyzing production, quality control, maintenance and other operational reports, to detect production problems.
- Inspected finished products for quality and adherence to customer specifications.
- Monitored and adjusted production processes or equipment for quality and productivity.
- Monitored the production processes and adjusted schedules.
- Adhered to all applicable regulations, policies and procedures for health, safety and environmental compliance.
- Coordinated inventory and cost control programs.
- Worked with managers to implement the company's policies and goals.
- Reviewed operations and conferred with technical or administrative staff to resolve production and processing problems.

Company Name October 2006 to December 2012 Aviation Boatswains Fuels Technician
City , State

- Successfully trained 54 personnel in QA protocols, equipment maintenance, MSDS and SOPs for Fuels evolutions.
- Effective decision-maker in high-pressure environments.
- Supervised operation and organizational maintenance of JP5 Fuel systems and specialized equipment.
- Completed multiple fire prevention safety training.
- Effectively tested 1,140,198 gallons of Jet Propulsion Fuel during two Persian Gulf Pacific Deployments.
- Excellent personal accountability and punctuality with "zero" issues for the entire military term.

Education

University of Maryland University College 2002 Bachelor of Science : Information Systems Management Information Systems Management Languages

English - Fluent (Read, Write and Speak)

Spanish - Fluent (Read, Write and Speak)

Mandarin Chinese - Basic Conversational (Speak)

German - Basic Conversational (Speak)

Skills

Client Relations Software: Dynamics CRM

Desktop Publishing Software: Photoshop, Illustrator

Microsoft: MS Access, MS Excel, MS Outlook, MS Power Point, Microsoft Publisher, MS Word

Business Management Software: ERP - NetSuite