

HORIZONTAL CONSTRUCTION ENGINEER

Summary

Experience in leadership as well as propagating tactical information. Operator of Heavy Construction Equipment, offering extensive experience operating equipment for any mission. Retail professional who excels in fast-paced environments, experience in customer service, merchandising, POS systems and cash handling. Ambitious student with excellent research, time management and problem solving skills.

Experience

Horizontal Construction Engineer , 02/2016 to 09/2017 Company Name i¼ City , State

- Planned and coordinated work modifications of standard engineering techniques, procedures and criteria.
- Immediately communicated any equipment issues to the supervisor.
- Maintained equipment in good working order by checking fluid levels and greasing and fueling machines.
- Operated heavy equipment, including motor graders, heavy loaders, carryalls, bulldozers, backhoes, roller scrapers and tractors.
- Organized all new hire, security and temporary paperwork.
- Prepared and administered preventative maintenance work orders.
- Administrative operation tasks (filing paperwork, paperwork runner, ect.

Sales Associate/Cashier , 03/2015 to 08/2015 Company Name i¼ City , State

- Recommended, selected and helped locate and obtain out-of-stock product based on customer requests.
- Completed all cleaning, stocking and organizing tasks in assigned sales areas.
- Verified that all customers received receipts for purchases.
- Trained and served as a peer coach for new sales associates.
- Priced merchandise and took inventory of supplies.
- Operated a cash register for cash, check and credit card transactions with 100% accuracy.
- Completed all point of sale opening and closing procedures, including counting the contents of the cash register.
- Handled all customer relations issues in a gracious manner and in accordance with company policies.
- Cleaned up gas/chemical spills with the appropriate store procedures.

Sandwich Artist/ Sales Associate , 10/2013 to 09/2014 Company Name i¼ City , State

- Prepared a variety of foods according to customers' orders or supervisors instructions, following approved procedure.
- Assembled food orders while maintaining appropriate portion control.
- Prepared specialty foods, following specific methods that required quick prep time.
- Maintained high standards of customer service during high-volume, fast-paced operations as well as completing closing procedures.

Skills

Administrative, cash register, closing, coach, SC, credit, customer relations, customer service, equipment operator, Fast, filing, inventory, Weapons, Nursing, organizing, policies, POS, quick, Restaurant operations, sales, supervisor, team player