

## INVENTORY ANALYST\MATERIALS PLANNER

### Summary

Industrial Engineer with wide experience in manufacturing, quality, material planning and inventory control. Reach revenue goals through hard work and process improvement. Expert in MRP II, proficient in MS office and Exact Macola. Bilingual English/Spanish.

### Areas of Expertise

- Material Planning\MRP
- Inventory Accuracy
- Manufacturing planning and control.
- ERP systems implementation
- Firm knowledge of APICS concepts.
- Knowledgeable of Lean Manufacturing principles and the Theory of Constraints.
- Process improvement

### Accomplishments

- As Material Planner/Inventory Analyst: Achieved 99% inventory accuracy through weekly cycle counting and process improvement. Eliminated production disruption caused by material shortage.
- As Operations Manager: Improved customer service by automating Quote- Order Entry- Billing process for a small business.
- As Project Manager: Reduced implementation time by 50%.

### Experience

06/2008 - 08/2013

Company Name 1/4 City , State Inventory Analyst\Materials Planner

- Analyzed MRP output and exceptions. Worked with Procurement to expedite and prevent shortages, revised and corrected safety stock levels, audited inventory transactions and posted corrections. Managed sub-contractors.
- Implemented weekly cycle counting. Achieved 99% inventory accuracy through BOM analysis and process improvement.
- Eliminated material shortage through in depth analysis of process flow and transactions.
- Mentored a comprehensive use of the software (Exact Macola)

11/2005 - 05/2008

Company Name 1/4 City , State Operations Manager

- Scheduled Job installation, placed and kept track of purchase orders and productions orders. Kept track of budget vs expenses. Prepared executive reports.
- Implemented Quickbooks - Contractor Edition.
- Achieved: Improved cost control and project management with Quickbooks.
- Achieved: Improved customer service through automation of the Quote - Order Entry - Billing Cycle.

02/1998 - 03/2005

Company Name 1/4 City , State Project Manager / Senior Consultant

- Successfully managed numerous software implementations of Exact Macola (ERP), MP2 (maintenance), Goldmine (CRM).
- As senior consultant trained customers and automatized operations for medium and large companies.
- Achievement: Reduced implementation time to 50%.

03/1994 - 02/1998

Company Name 1/4 City , State Warehouse Manager / Production Manager

- Managed logistics and operations in the Distribution Center.
- Setup and launched production lines until fully operative.
- Achievements: Implemented the Quality Control System and personnel training. Reached desired efficiency in short time.

### Education

1993

Pontificia Universidad Catolica Madre y Maestra City , Dominican Rep. Industrial Engineer

### Certifications

- APICS Courses: Attended workshops for Master Planning of Resources, Detailed Scheduling and Planning, Execution and Control of Operations, Strategic Management of Resources, certification pending.
- Manufacturing Planning and Control, Exact Software, 1998.
- Enterprise Resourcing Planning, Exact Software, 1999.
- Datastream - MP2 , Certified Consultant , Santo Domingo, D.R. 2002

### Technical Skills

Skills	Experience	Total Years	Last Used
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Crystal Reports			
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MS Office

Project Management / MS Project

Quickbooks - Contractor Edition

CRM - Goldmine