

SPECIALIST OF INFANTRY

Professional Summary

Professional learning, occupational consultant and life-skills counselor seeking a position as a Social Services Provider. Disabled veteran and education specialist conversant with social and personal barriers to employment, civic life and independent living with demonstrated ability providing community based services and support between community stake holders and the underemployed, military veterans, the disabled and additional underserved groups.

Core Qualifications

Proven leadership in military and civilian occupations.

Effective communication and interpersonal skills.

Trained educator in identifying and servicing diverse learning styles.

Advanced with IT Enterprise Networks.

- Advanced with Windows based operating systems.
- Advanced with Microsoft Office: Word, Excel, Access and PowerPoint.
- Experience in designing and supporting Database Information Systems (DBA).
- Experience in both commercial and academic technical writing.

Certifications

PRAXIS: Principles of Learning and Teaching (2013)

PRAXIS: Social Studies Content Knowledge (2013)

Education

Master of Arts , Education- M.Ed. 8 2014 Mount St. Joseph University i¼ City , State GPA: Dean's Honor Roll GPA: 3.58

â€¢Dean's Honor Roll with a GPA of 3.58 on a 4.0 scale.

â€¢ETS "Recognition of Excellence Award" for Social Studies Content Knowledge (top 15%).

â€¢Thesis: â€œROTC & Military Education in the New Millennium.â€

Bachelor of Arts , History and Philosophy 5 2008 University of the Pacific i¼ City , State GPA: Dean's Honor Roll GPA: 3.49 Phi Alpha Theta, Mortar Board and Alpha Sigma Lambda honors Mortar Board Chapter Historian

â€¢Dean's Honor Roll with a GPA of 3.49 on a 4.0 scale.

â€¢Phi Alpha Theta, Mortar Board and Alpha Sigma Lambda honors.

â€¢Mortar Board Chapter Historian.

Experience

Specialist of Infantry Mar 2000 to Sep 2002

Company Name i¼ City , State

- Maintained and operated weapons and communications systems of the \$3,000,000 M2A2 Bradley Infantry Fighting Vehicle as a qualified gunner.
- Maintained mechanical functions and marksman qualification for the M16 service rifle.
- Trained in Infantry tactics according to Army doctrine on Fire and Maneuver.
- Sustained 24 hour readiness for training and deployment as part of a combined arms team.
- Provided leadership and training for subordinate soldiers in my charge.
- Maintained personal physical fitness for military duty.
- Battalion Soldier of the Month honors.
- Medic Combat Life Saver Certified.
- Decorations: Army Achievement Medal, Good Conduct Medal, National Defense Medal, War on Terror Service Medal and Army Service Ribbon.
- Medical retirement with Honorable Discharge (Form DD-214).

Logistics Coordinator Jan 1998 to Mar 2000

Company Name 1/4 City , State

- Researched and identified vendors for commercial equipment, parts and supplies for infrastructure/building maintenance by work order.
- Data entry and procurement of commercial freight.
- Received, inspected, offloaded, warehoused and data entered commercial freight into inventory.
- Managed accounts and inventory for contract tools and equipment via database.
- Operated a vertical forklift.
- Processed defective product for return and reclamations.
- Supervisor: Paul Ayres (916) 212-0053.

Lead Stock Associate / Receiving Manager Jun 1996 to Jan 1998

Company Name 1/4 City , State

- Managed crew of 8 to 12 Stock Associates in general floor merchandising.
- Managed store "Pull Program" for stock management and inventory control.
- Managed store "Pick-it" program for high value merchandise.
- Setup and stocked seasonal merchandising displays from schematic plans (e.g., Back to School, Christmas).
- Received, inspected, offloaded, categorized and scanned commercial freight into inventory.
- Operated a vertical forklift.
- Processed defective product for return and reclamations.
- Employee of the Month honors (twice).
- Supervisor: Edward Knight (no longer with company).

Aviation Mechanist Mate, AD Mar 1988 to Mar 1996

Company Name 1/4 City , State

- Maintained and repaired power plant/engine systems and subsystems of the \$24,000,000 MH53E Helicopter.
- Conducted pre-flight maintenance and safety inspections.
- Facilitated launch and recovery of aircraft as part of a ground crew.
- Handled and disposed of hazardous material in accordance with local, State and Federal regulations.
- Inventoried maintenance shop tools and equipment.
- Maintained personal physical fitness for military duty.
- Decorations: Naval Reserve Meritorious Service Medal, National Defense Medal.

Skills

Advanced vocabulary and reading comprehension skills.

College level mathematics skills: Intermediate Algebra and Statistics.

Collaborative and successful in team environments.

Client/customer focused.

Organized and task oriented.

Professional, responsible and dependable.

Typing (50 words a minute).

Professional Affiliations

Member, American Legion (Post 194- Mason, OH)