

CONSTRUCTION WORK

Career Overview

Highly skilled in working with people. Main course of work has been in the Construction area but computers were also a big asset to my knowledge as running a business requires the use of a computer and skills as many other things.

Qualifications

- Strong analytical skills
- Project management
- Strong collaborative skills
- Document management
- Testing
- Excellent problem solving skills
- Customer needs assessment

Accomplishments

Leadership ^

- Served as leader and instructor of new sub-contractors.

Project Management ^

- Managed complex projects, facilitating acquisition of business requirements.
- Prepared specifications, developed reporting and analytics *Website Design*

Website Design ^

- Created accent graphics, banner ads, icons, animations and logos using WordPress.

Client Interface ^

- Collaborated on client engagement strategy to drive entry into risk-driven project methodology, improving accuracy of project definition, sizing estimates, and resource budget planning.
- Improved client relationships and project predictability through shared business and technical perspectives, agreed project roles, risk assessment, use cases, transparent business-aligned development efforts, and time-boxed delivery.

Team Collaboration ^

- Initiated development team evolution strategy and deployed best practices, such as team building, hard work development and repeatable builds.
- Defined project skill sets in line with methodology and drove training.

Work Experience

Company Name May 2014 to Current Construction Work

City , State

- Prepared and presented technical proposals for clients.
- Meeting with the engineers and inspectors for all of the work they needed was also a part of my job.
- Accomplishments I have learned how the process of building a building works.
- How to interact with all of the workers and engineers and inspectors.
- The process of scheduling who to come during what time was also clearly visible for me.
- I have learned how to set up a frame.
- How to read blueprints.
- I have perfected my skills of interacting with different people on a very professional level.
- Working with heavy machinery was also infused with my work.
- Time planning also taught me a great amount of skills.

Company Name March 2012 to Current Owner

City , State

- Each day I come to my office and get the work orders that I can complete that day.
- I plan each day accordingly so that I am efficient as possible.
- I drive to job sites and do very professional type of work.
- Interacting with neighbors happens daily so I have learned to interact in a very professional type of way, answering any questions they have but also not giving out too much information.
- Doing work with buildings plays a major role because I have to winterize the houses.
- Finding broken pipes in the walls and submitting them to the larger companies.
- Problem-solving skills are used daily.
- Accomplishments I have earned the trust of my contractor.

- I have increased the number of jobs I take each day because of the efficiency I have learned.
- Meeting with certain people and providing access to homes has become a large portion of my work so I have made many business partners.
- The network of people I knew in this field has grew over these two years and I am very proud of that.
- Skills Used Problem solving is a big part of my job! I use it daily.
- Efficiency is used daily and i am proud to say I have acquired this skill.
- Interacting with business partners, neighbors, and anyone who has any questions is also a skill i have learned, from calling people and setting up appointments, to evicting people out of foreclosed homes.

Company Name June 2008 to September 2008 Painter/Carpenter
City , State

- Each day I would paint the interior and exterior of houses and offices.
- We came to the job site early to get as much work done as possible.
- We would paint and then when we would make it back to the job site a different day after the paint would dry, we would usually install the mill work.
- Accomplishments I acquired friends and business partners during this job.
- I would see many people that we did business with and very often they would recommend us to their friends and family.
- I also learned how to be very careful with the work that I do as paint cant be easily washed off or changed.
- I learned to do it right the first time.
- Skills Used Doing everything carefully was the key to this job.
- Being very friendly with the crew and with the people we were doing business for was also a big deal.
- I learned about the way houses are built and how to treat different parts of the houses and buildings differently.

Education and Training
Highline Community College 2014 AA : General City , State
Skills

framing, frame, machinery, office, Windows, Microsoft, Mac, Apple, works, networking, paint, problem-solving skills, read, scheduling, typing, computer, formatting, leadership, teaching, learning, time-management, client negotiations