

CORPORATE CONTROLLER

Summary

Flexible Controller who adapts seamlessly to constantly evolving accounting processes and technologies.

- 20 years of accounting / finance experience; leadership - staff & executive team
- Merger & acquisition experience - international, public, private equity firms Diverse - manufacturing, software, facilities/staffing, mortgage/bank, education, airline
- Multiple corporate structures - fortune 200, public, private, international, multi-state
- Multi-million dollar accounts - general ledger, cash mgt, fixed assets, budgets, forecasts

Experience

Company Name September 2017 to Current Corporate Controller

City, State

- Oversaw accounting functions of 30-person staff - accounts payable, accounts receivable, general accounting, taxes, payroll, and cash management.
- Finance lead for acquisition that grew company almost tenfold - Kimco Facility Services, LLC.
- created and acquired a portion of another company through a private equity firm.
- Revenue grew from \$18M to \$175M; increased employees from 500 to 8,000 in 48 states.
- Grew accounting department from 6 to approximately 30; hired & trained new staff.
- Led financial transition for accounts payable, accounts receivable, payroll and general accounting within 6 months; met transition team deadlines.
- Set up new internal financial system / database for payroll, accounts payable, etc.
- Established new bank relationship and accounts for company's finances.
- Primary contact with bank for account implementation & day-to-day finances.
- Setup ACH and positive pay files, automatic payments, user/security settings.
- Payroll.
- Transferred 8,000 employee records from 3rd party payroll company within 4 months; set up payroll tax interface, direct deposit & payroll debit cards.
- Accounts Receivable.
- Transferred approximately 5K customer accounts, implemented credit card payments, changed all remittances to company's new bank.
- Accounts Payable.
- Set up all vendors and transferred invoices such as rents, utilities, and subcontractors; implemented online expense reports.
- Transferred over 700 employee cellphone lines, issued over 350 credit cards, transferred 350 vehicle licenses, issued gas cards for company vehicles.
- Business Analyst (moved back to Colorado Dec 14.
- worked remote & traveled).
- Direct report to executive team to solve acquisition issues and implement software & process improvements, including accounting procedures and customer work order processes.
- Developed / implemented billable work procedures.
- Linked revenue & expense to billable project for increased revenue generation.
- Developed procedures and trained field operations on web & mobile devices.
- Analyzed various options to improve & streamline company's customer work order process.
- implemented system to track all work orders for company's 5,000 customers.
- Easier work order management for field operations in 48 states.
- Improved key indicators for internal & customer needs; gave management visibility.
- Developed work flows to include auto assignments for work orders.
- Managed the database, such as new users, security setup, work zones/jobs.
- provided annual budget analysis.
- worked with operations to run reports, analyze variances and update the system

Company Name March 2017 to Current US Accounting Manager

City, State

- Accounting manager for 10-person staff responsible for US accounting & payroll.
- Compiled \$4M+ US month-end reporting and debt/stock management of 4 holding companies.
- Lead coordinator of international offices.
- Australia (Asia/Pacific), United Kingdom, Russia, South Africa & Germany.
- Organized & led annual external audit; reduced audit time by 50% compared to prior year.
- Reduced company month end close time from 14 to 5 days.
- implemented world-wide close schedule used by US and international offices.
- Key accountant in acquisition of German software company; merged accounting systems.
- Generated \$30K+ additional monthly income by implementing new investment strategies.

Company Name January 2010 to July 2012 Campus Controller

City, State

- Oversaw accounting / budget / forecast / month end for 2 campuses, \$30M+ in revenue.
- Led 15-20 person staff and multiple functional areas.
- Accounting / financials, student accounts, financial aid, bookstores, scholarships.
- Responsible for financials, expenses, financial policies, student financial issues.
- Analyzed & reported financials to executive leadership team.

Company Name April 2009 to August 2009 Financial / Tax Analyst
City , State

- Analyzed & interpreted \$2M+ monthly financial data, used for corporate board reporting.
- Created budget/forecast for Australian deal, assisted in setting up subsidiary company.
- Prepared tax information for Canadian and US corporate tax returns and filings.

Company Name December 2007 to April 2009 Corporate Controller
City , State

- 100M+ annual revenue; consolidated financials for 6 holding companies in 3 states.
- Processed monthly transactions for financial statements.
- Reviewed financials with general managers and corporate officers.
- Key accountant in acquisition of Pepsi Lane by Pepsi Bottle Group (Fortune 200/public).
- Integral to Lane's financial consolidation for PBG's due diligence effort.
- Merged Lane's accounting & financial processes into PGB's structure.

Company Name April 2002 to February 2006 Corporate Controller
City , State

- Controller for day-to-day accounting operations - led staff of 9.
- Compile \$5M+ month-end reporting - general ledger, bank reconciliations, fuel cost, payroll acct for 750+ employees, month end variances (rents, landings, utilities).
- Maintained \$111M fixed asset account of airplanes, vehicles & equipment for 39 airports.

Company Name December 2000 to April 2002 Account Reconciliation Coordinator
City , State

Company Name December 1996 to April 2000 Staff Accountant
City , State

Company Name February 1920 to February 1920 Staff Accountant
City , State

Education

Regis University 2001 MBA : Business Administration City , State

University of Northern Colorado 1996 Bachelor of Science : Business Administration - Finance Minor City , State

Skills

Accounting:Â

Financial Statements, Business / Financial Analysis, Budgeting, Month-End Close, Bank Reconciliation, Cash Management, General Ledger, Fixed Assets, StreamlineÂ Processes,Â Review / Implement Software & Policies,Â Accounts Payable, Accounts Receivable, and Expense Reports

Software:

*Accounting:Â WinTEAM, Citrix Budgeting, PeopleSoft,Â Ability, Brio Reporting, Mas 90, Accpac,Â FAS Best, and Quickbooks

*General:Â Outlook, Microsoft, Corrigo-work order network, Excel, Mortgageware, AS/400 Jack Henry,Â JD Edwards, and Campus Vue

Professional Affiliations

Leadership Pikes Peak - June 2012