

PUBLIC RELATIONS INTERN

Summary

Ambitious, service-driven student, looking to apply my education and experience to a job in Sports Management. Areas of proficiency include communication skills, people skills and a

Skills

- Strong work ethic
- Self-motivated
- Data analysis
- Empathetic listener
- Communication skills
- Foreign Language

Experience

Public Relations Intern

May 2017 to August 2017 Company Name i¼ City, State

- Established and maintained cooperative relationships with representatives of community, consumer, employee and public interest groups.
- Targeted specific clientele to identify trends and developments that might influence PR decisions and strategies.
- Successfully aided in the establishment of a new and upcoming Franchise.

Sales Associate

May 2013 to May 2014 Company Name i¼ City, State

- Completed all cleaning, stocking and organizing tasks in assigned sales area.
- Maintained knowledge of current sales and promotions, policies regarding payment and exchanges and security practices.
- Provided an elevated customer experience to generate a loyal clientele.

Counselor

June 2011 to June 2014 Company Name i¼ City, State

- Identified signs of emotional developmental problems in young students.
- Referred residents and families to community resources to improve well-being and quality of life.
- Educated families and community members about domestic violence.
- Molded kids to leaders.

Education and Training

Bachelor of Arts : Communication, Current Sports Management Texas A&M University i¼ City, State Communication, Current 3.481 Sports Management

Interests

Volunteer, Special Olympics, October 2015- officiated teams, collaborated with different families, managed scoreboard *Community Relations Volunteer, Texas Rangers Triple Play Gala Event, Summer 2016- handled auction items, organized seating arrangements, assigned various jobs to people, advertised event, consulted with players and tended to their needs Leadership Positions *Public Relations- Decorations committee, Delta Delta Delta, Fall 2015-current-Assisted organizing St. Jude philanthropy events, contacted different companies for supplies, promoted upcoming events *Chapter Development- Intramural chair, Delta Delta Delta, Fall 2016-current-Uphold the obligations of Membership, participate in officer training and transition activities

Skills

Strong communication skills, clientele, organizing, People skills, policies, Public speaker, quality, sales, Self-motivated

Activities and Honors

National Honors Society of Leadership and Success *Member of Delta Delta Delta Professional Summary Personable student who works diligently at building effective relationships with clients and staff members. Highly deadline-driven. Motivated and detail-oriented who is flexible, versatile and proficient at maintaining a sense of humor under pressure.

Additional Information

- Volunteer/Service Experience *Volunteer, Special Olympics, October 2015- officiated teams, collaborated with different families, managed scoreboard *Community Relations Volunteer, Texas Rangers Triple Play Gala Event, Summer 2016- handled auction items, organized seating arrangements, assigned various jobs to people, advertised event, consulted with players and tended to their needs Leadership Positions *Public Relations- Decorations committee, Delta Delta Delta, Fall 2015-current-Assisted organizing St. Jude philanthropy events, contacted different companies for supplies, promoted upcoming events *Chapter Development- Intramural chair, Delta Delta Delta, Fall 2016-current-Uphold the obligations of Membership, participate in officer training and transition activities