

SALES ASSOCIATE

Experience

08/2014 to Current

Sales Associate Company Name i¼ City , State

- Greet customers and ascertain what each customer wants or needs.
- Describe merchandise and explain use, operation, and care of merchandise to customers.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices.
- Inventory stock and requisition new stock.
- Ticket, arrange and display merchandise to promote sales.

09/2013 to 07/2014

Production Intern Company Name i¼ City , State

- Developed and maintained overall production schedules.
- Arranged rehearsal space, audition space, production meetings.
- Identified and obtained property requirements for the production based on set design and production script.
- Worked with production cast to encourage positive performance results.

07/2012 to 08/2012

Fashion Intern Company Name i¼ City , State

- Use traditional or digital cameras, along with a variety of equipment such as tripods, filters, and flash attachments.
- Scan photographs into computers for editing, storage, and electronic transmission.
- Work closely with photographers, fashion coordinators, directors, producers, stylists, make-up artists, other models, and clients to produce the desired looks, and to finish photo shoots on schedule.
- Visit textile showrooms to keep up-to-date on the latest fabrics.

09/2011 to 02/2012

Museum Intern Company Name i¼ City , State

- Describe tour points of interest to group members, and respond to questions.
- Provide directions and other pertinent information to visitors.
- Research various topics, including site history, environmental conditions, and clients' skills and abilities to plan.
- appropriate expeditions, instruction, and commentary.

Education

Dec 2016

Associates Borough of Manhattan Community College i¼ City , State

Jun 2013

High School Diploma Talent Unlimited High School i¼ City , State

Skills

photo, credit, clients, customer service, digital cameras, editing, fashion, flash, instruction, Inventory, meetings, policies, Research, sales, set design, script, transmission